

605 Apple Rd.
Newark, DE 19711



3420 Cordley Lake Rd.
Pinckney, MI 48169

734-878-3515

Reference completed by: NAME _____
ADDRESS _____
CITY _____ ST _____ ZIP _____

I hereby release employers and other sources from all liability in responding to this Reference Inquiry.

Camp Staff Applicant's Name _____

Applicant's Signature _____ DATE _____

The above named applicant is seeking employment with Varsity Day Camp and has authorized such to check references. We will, of course, hold in confidence the information you furnish. Your assistance is greatly appreciated.

What is your connection with the applicant? _____

How long have you known him/her? (Give dates) _____

If you have employed him/her, please state in which capacity. _____

Why did he/she leave your employ? _____

If you had a position available, would you re-hire this person? Why or why not? _____

Please rate him/her on the following from your observations:

	GOOD	FAIR	POOR	COMMENTS
Attitude				
Cooperation				
Enthusiasm				
Flexibility				
Initiative				
Leadership				
Responsibility				
Takes criticism well				
Attendance/Promptness				
Loyalty & Honesty				

Additional Comments _____

Print your Name: _____ Signature _____

Organization/Company: _____ Position: _____

Date: _____ Daytime Phone Number: _____ Best Time to Call _____

Email address: _____